

Session # 901-14

Minutes of the Regular Meeting of the
Town Board of Trustees, Town of Worth,
held at the Worth Township Town Hall,
11601 S Pulaski, Alsip, Illinois, 60803
Thursday, March 27, 2014 7:30 P.M.

Supervisor Kevin Hughes called the meeting to order at 7:31 p.m.

Trustee Lewandowski led in the Pledge of Allegiance.

Clerk Katherine Elwood called the roll and the following board members were present:
Trustee Patrick Hanlon, Trustee Richard Lewandowski, Trustee Theresa Roche, Trustee Michael Mahoney and Supervisor Kevin Hughes

Also present: Attorney Michael Castellino, June Maddrell, Caryn DeBoer, Jenny Panico, John O'Sullivan, Joseph Murray, Laura Shallow, Gerald Hennelly of Christopher Burke, Katrina Tillman

MINUTES

Motion made by Trustee Lewandowski, seconded by Trustee Mahoney, to approve the minutes from Session #898-14, Public Hearing, Thursday, February 27, 2014.

All ayes: Motion carried.

Motion made by Trustee Roche, seconded by Trustee Lewandowski, to approve the minutes from Session #899-14, Regular Board Meeting, Thursday February 27, 2014.

All ayes; Motion carried.

Motion made by Trustee Hanlon, seconded by Supervisor Hughes, to approve the minutes from Session #900-14, Special Township Meeting, Friday, March 14, 2014.

Trustee Hanlon: Aye Trustee Mahoney: Abstain Supervisor Hughes: Aye
Trustee Lewandowski: Abstain Trustee Roche: Aye

Motion carried.

OLD BUSINESS

Discussion of Fair Housing Review board appointments with possible action to be taken

Supervisor Hughes stated that Highway Commissioner Edward Moody and Eamon McMahon of Oak Lawn have volunteered to be on the Fair Housing board but additional time is needed to find a third member.

Motion made by Trustee Hanlon, seconded by Trustee Mahoney, to table this agenda item.

All ayes; Motion carried.

Discussion about retaining auditor to perform Fiscal Year 2013-14 audit with possible action to be taken

Supervisor Hughes stated that after reviewing all proposals submitted, his recommendation would be to renew our agreement with Hearne & Associates, P.C. The Board was in agreement.

Motion made by Trustee Hanlon, seconded by Trustee Mahoney, to renew the agreement with Hearne & Associates to perform the Fiscal Year 2013-2014 audit.

All ayes: Motion carried.

Motion to approve revised agenda for the 2014 Annual Town Meeting to be held on April 8, 2014

Motion made by Trustee Mahoney, seconded by Trustee Hanlon, to approve the revised agenda for the 2014 Annual Town Meeting to be held on April 8, 2014.

All ayes: Motion carried.

OLD BUSINESS (continued)

Motion to approve Resolution #431-14, a resolution authorizing the borrowing of an amount not to exceed \$1,600,000 and providing for the payment of principal and interest thereon by Worth Township, Cook County, Illinois

Motion made by Trustee Hanlon, seconded by Trustee Lewandowski, to approve Resolution #431-14, a resolution authorizing the borrowing of an amount not to exceed \$1,600,000 and providing for the payment of principal and interest thereon by Worth Township, Cook County, Illinois subject to the review and authorization by the Supervisor and Township Attorney.

All ayes; Motion carried.

Discussion regarding personnel vacation policy

After Board discussion, it was decided more time was needed to review the personnel manual regarding the employee vacation and time-off policy.

Motion made by Supervisor Hughes, seconded by Trustee Lewandowski, to table this agenda item.

All ayes; Motion carried.

Discussion regarding landscaping contract with possible action to be taken

Motion made by Supervisor Hughes, seconded by Trustee Lewandowski, to table this agenda item.

All ayes; Motion carried.

NEW BUSINESS

Motion to approve the hiring of a new bookkeeper in the Finance Department

Motion made by Supervisor Hughes, seconded by Trustee Hanlon, to table this agenda item.

All ayes; Motion carried.

Motion to approve the hiring of an administrative assistant in the Youth Commission

Motion made by Trustee Roche, seconded by Trustee Mahoney, to table this agenda item.

All ayes; Motion carried.

Motion to approve raising the Clinic fees by \$10.00 for non-township residents

Motion made by Trustee Mahoney, seconded by Trustee Hanlon, to raise all the Clinic fees by \$10.00 for non-township residents.

All ayes; Motion carried.

Motion to accept the recommendation of the project manager Gerald Hennelly of Christopher Burke Engineering and award the roofing bid to the lowest responsible bidder

Gerald Hennelly of Christopher Burke reported that Active Roofing submitted the lowest bid. He stated that Active Roofing later withdrew their bid because the numbers submitted in their proposal were incorrect. He stated the next lowest responsible bidder was National Roofing. He stated upon further review of their bid, it was determined that their proposal included all the requested documentation. Mr. Hennelly recommended awarding the roofing contract to National Roofing Co.

Motion made by Trustee Lewandowski, seconded by Trustee Hanlon, to accept the recommendation of Project Manager Christopher B. Burke Engineering, Limited, dated March 19, 2014, and to award the contract for the Township Hall roof project to National Roofing Co., being the lowest responsible bidder, for its base bid amount of \$269,696.00.

All ayes; Motion carried.

Motion to approve the serving of alcohol on township premises for a special event held on Friday, May 9, 2014 from the hours of 6:00 p.m. to 8:00 p.m.

Motion made by Trustee Mahoney, seconded by Trustee Lewandowski, to approve the serving of wine on township premises for a special event held on Friday, May 9, 2014 from the hours of 6:00 p.m. to 8:00 p.m., subject to the approval of our insurance company.

Trustee Hanlon: Yes Trustee Roche: No Supervisor Hughes: Yes
Trustee Lewandowski: Yes Trustee Mahoney: Yes

Motion carried.

REPORTS FROM ELECTED OFFICIALS

Supervisor Hughes reported that our seniors were having a luncheon and Senior Spelling Bee on Friday, June 6th. He stated that this Spelling Bee was sponsored by Senator Cunningham. Supervisor Hughes reported that he received a letter of resignation from Gail Lazzara, Volleyball Coordinator effective March 31, 2014. He also reported that he received a letter of resignation from Nancy Bylut in our General Assistance office effective June 30, 2014. He extended his thanks to both of them for all their years of dedicated service. Supervisor Hughes extended his sympathy to Dr. Hilao, our Clinic doctor, and her family on the death of her mother who recently celebrated her 100th birthday. He also expressed his sympathy to his secretary, Linda Wood, on the death of her husband John last Sunday night.

Clerk Elwood reported that passport acceptance continues to be a popular service for our residents. She stated that we have already processed over 120 passports more than last year at this time. Clerk Elwood reported we have more than doubled our revenue income from last year. Clerk Elwood Stated that she would be hosting the Township Officials of Cook County Clerk's dinner on Thursday, May 8, 2014 at 6:30 p.m. at Palermo's in Oak Lawn and invited the board to attend.

ATTORNEY'S REPORT

None

REPORTS FROM COMMITTEES

Trustee Roche, Chairman of Youth Commission/Youth Service Bureau, stated that the Spelling Bee will be held on Friday, April 11, 2014 and invited all to attend.

Trustee Mahoney, Chairman of Health and Senior Services, stated that the Clinic is excited about getting an audiologist and possibly an optometrist to do some free screenings on a regular basis. He stated that details on these new services would follow.

CORRESPONDENCE/ANNOUNCEMENTS

Supervisor Hughes stated he received a thank you note from Emily Sikorski in appreciation for our Mini-bus service. He also stated he received a thank you note of appreciation from Barb Bohne in our General Assistance office for our expression of sympathy on the loss of her mother.

TREASURER'S REPORT

Motion made by Trustee Hanlon, seconded by Trustee Mahoney, to waive the reading of the Treasurer's report and pay the bills, as presented.

All ayes: Motion carried.

EXECUTIVE SESSION

None

ADJOURN

Motion made by Trustee Mahoney, seconded by Trustee Hanlon, to adjourn this meeting at 8:47 p.m.

All ayes; Motion carried.

Respectfully Submitted,

Clerk Katherine A. Elwood