

**Session # 904-14**

**Minutes of the Regular Meeting** of the  
Town Board of Trustees, Town of Worth,  
held at the Worth Township Town Hall,  
11601 S Pulaski, Alsip, Illinois, 60803  
Thursday, April 24, 2014 7:30 P.M.

Supervisor Kevin Hughes called the meeting to order at 7:30 p.m.

Jocelyn Willer from Eisenhower High School led in the Pledge of Allegiance.

Clerk Katherine Elwood called the roll and the following board members were present:  
Trustee Patrick Hanlon, Trustee Theresa Roche, and Supervisor Kevin Hughes  
Trustee Richard Lewandowski and Trustee Michael Mahoney were absent with notification.

Also present: Assessor John H. Dietrick, Attorney Michael Castellino, June Maddrell, Caryn DeBoer,  
Jenny Panico, John O'Sullivan, Joseph Murray, Linda Wood, Arlene Sladek, Joanne Oliphant,  
Ken Belles of USAgain, John Willer and Jocelyn Willer of Garden Homes

### **MINUTES**

Motion made by Trustee Roche, seconded by Trustee Hanlon, to approve the minutes from  
Session #901-14, Regular Board Meeting, Thursday, March 27, 2014.

All ayes: Motion carried.

Motion made by Supervisor Hughes, seconded by Trustee Roche, to approve the minutes from  
Session #902-14, Special Township Meeting, Tuesday, April 8, 2014.

All ayes; Motion carried.

Motion made by Supervisor Hughes, seconded by Trustee Roche, to move up Public/Staff Participation  
to this part of the Agenda.

All ayes: Motion carried.

### **PUBLIC/STAFF PARTICIPATION**

#### **Kenneth Belles of USAgain (Shoe and Textile Recycling)**

Kenneth Belles gave a presentation regarding USAgain, a for-profit company that collects unwanted  
textiles and shoes and resells them in the U.S. and abroad thereby diverting millions of pounds of clothing  
and shoes from landfills. He asked the board if they would be interested in putting collection bins at the  
township building. Supervisor Hughes thanked him for his presentation and stated that he would get back  
to him after further board review.

### **OLD BUSINESS**

#### **Discussion of Fair Housing Review board appointments with possible action to be taken**

Motion made by Supervisor Hughes, seconded by Trustee Roche, to approve the appointments of  
Highway Commissioner Ed Moody, Eamon McMahon, and Kevin Hanlon to the Worth Township  
Fair Housing Board.

All ayes: Motion carried.

#### **Discussion regarding personnel vacation policy with possible action to be taken**

Motion made by Trustee Hanlon, seconded by Trustee Roche, to table this agenda item.

All ayes: Motion carried.

#### **Discussion regarding landscaping contract with possible action to be taken**

Motion made by Trustee Hanlon, seconded by Trustee Roche, to table action taken on this agenda item  
until after discussion in Executive Session.

All ayes: Motion carried.

#### **Motion to approve the hiring of a new bookkeeper in the Finance Department**

Motion made by Supervisor Hughes, seconded by Trustee Hanlon, to table action taken on this agenda  
item until after discussion in Executive Session.

All ayes: Motion carried.

**Motion to approve the hiring of an administrative assistant in the Youth Commission**

Motion made by Trustee Roche, seconded by Trustee Hanlon, to table action taken on this agenda item until after discussion in Executive Session.

All ayes; Motion carried.

**Discussion of 2014-15 Southwest Ball Hockey License Agreement**

The board discussed the proposed terms for the 2014-2015 Southwest Ball Hockey License Agreement.

**Motion to approve the extension of the cleaning contract with K-Janitorial.**

Motion made by Trustee Hanlon, seconded by Trustee Roche, to approve the Third Addendum to Janitorial Service Agreement with K-Janitorial effective May 1, 2014 for a term not to exceed two months.

All ayes: Motion carried.

**NEW BUSINESS**

**Motion to reappoint Loren Schmidt as Garden Homes Fire Protection District Trustee**

Motion made by Supervisor Hughes, seconded by Trustee Hanlon, to approve the reappointment of Loren Schmidt as Garden Homes Fire Protection District Trustee for the term beginning May 5, 2014 and ending May 1, 2017.

All ayes: Motion carried.

**Motion to approve annual dues for the Township Officials of Cook County**

Motion made by Trustee Roche, seconded by Trustee Hanlon, to approve the payment of the annual dues for the Township Officials of Cook County.

All ayes: Motion carried.

**Motion to approve the hiring of an administrative assistant in the Youth Service Bureau  
Motion to approve the hiring of the Summer Camp Counselors**

Motion made by Supervisor Hughes, seconded by Trustee Hanlon, to table action taken on these agenda items until after discussion in Executive Session.

All ayes: Motion carried.

**Motion to approve the hiring of Youth Service Bureau counselors Susan McCarthy and Alexandria Fotopoulos, pending the passing of licensure test.**

Motion made by Trustee Roche, seconded by Trustee Hanlon, to approve the hiring of Youth Service Bureau counselors Susan McCarthy and Alexandria Fotopoulos, pending their obtaining a license and upon the execution of a Professional Service Agreement with similar terms and conditions as the other Youth Service Bureau Counselors.

All ayes: Motion carried.

**Discussion regarding the hiring of an executive administrator with possible action to be taken  
Discussion regarding the hiring of bookkeeper/caseworker in General Assistance office**

Motion made by Supervisor Hughes, seconded by Trustee Roche, to table action taken on these agenda items until after discussion in Executive Session.

All ayes: Motion carried.

### **REPORTS FROM ELECTED OFFICIALS**

Assessor John Dietrick stated his office had been extremely busy completing over 2800 tax appeals for our residents. He also stated that his office has stopped taking appeals effective today so they could get everything prepared and submitted downtown to Cook County Assessors office by the May 2 deadline. Trustee Hanlon asked Assessor Dietrick if it was possible to have his office stay open until May 1 simply as a drop off point for tax appeals so the residents would not have to go downtown to submit their appeal. Assessor Dietrick said he would look into this option and get back to the board.

Clerk Elwood reported that passport acceptance was still going strong. She stated that her office had processed 394 passports to date as compared to 218 at the same time last year bringing in \$9850.00 in revenue as compared to \$5450.00 last year. She further stated that her office has been assisting the Assessors Office this month by inputting appeals data into the Cook County Assessors office website. Clerk Elwood stated that she had been working with Representative Kelly Burke and has set up a paper and electronics recycling event for May 17<sup>th</sup> at our township from 9:00 a.m. to noon. She also stated that had been working with Representative Fran Hurley and Senator Cunningham's office and have set up another paper and recycling event for July 19<sup>th</sup> here at the township. Clerk Elwood reported that we would be hosting the first Worth Township Senior Art Exhibit on Friday, May 9, 2014 from 6:00 p.m. to 8:00 pm. at the township in the new gym and invited all to attend.

Supervisor Hughes stated that the drawdown and final payout of the CDBG ADA Project 10-048 for the parking lot handicapped spaces has been completed and closed out. He stated we were audited by the county last week for our CDBG projects covering the last four years and passed with flying colors. Supervisor Hughes reported that the 37<sup>th</sup> Annual Lenon Wisdom Spelling Bee was held on April 11, 2014 and thanked everyone who participated and made it such a huge success. He also expressed his sympathy to the entire Little Company of Mary Hospital "Family" on the loss of Sister Kathleen McIntyre. He stated she had an impact on not only the Little Company of Mary Hospital Family, but our community as well and will be missed.

### **ATTORNEY'S REPORT**

None

### **REPORTS FROM COMMITTEES**

Trustee Roche, Chairman of Youth Service/Youth Commission, reported that the Lenon Spelling Bee was a great success and that she really enjoyed it. She stated the Spelling Bee winners were as follows: Junior Division: 1<sup>st</sup> Place – Adeline Larsen, 2<sup>nd</sup> Place – Charles True, Jr., 3<sup>rd</sup> Place- Melanie Scurek Senior Division: 1<sup>st</sup> Place – Lori Ritos, 2<sup>nd</sup> Place – Luke Ehrenstrom, 3<sup>rd</sup> Place – Shayna Clark Trustee Roche extended her congratulations to all the winners. She reported that Summer Camp was underway with registration beginning on April 1, 2014 through May 30, 2014. She stated that late registration will be from June 2, 2014 through June 6, 2014. She stated it was necessary to raise the fees for summer camp this year due to increased costs.

### **CORRESPONDENCE/ANNOUNCEMENTS**

Supervisor Hughes stated he received a thank you letter from one of our Senior residents expressing his appreciation for the help he received in the Assessors office regarding his exemption.

### **TREASURER'S REPORT**

Motion made by Trustee Hanlon, seconded by Trustee Roche, to waive the reading of the Treasurer's report and pay the bills, as presented.

All ayes; Motion carried.

### **EXECUTIVE SESSION**

Motion made by Supervisor Hughes, seconded by Trustee Roche, to move into Executive Session for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, pursuant to 5ILCS 120/2 (c)(1).

All ayes; Motion carried.

Motion made by Supervisor Hughes, seconded by Trustee Hanlon, to reconvene to the regular board meeting Session #904-14 at 9:16 p.m.

Clerk Elwood took a roll call:

Trustee Hanlon: Present      Supervisor Hughes: Present      Trustee Roche: Present  
Trustee Lewandowski: Absent      Trustee Mahoney: Absent

**POSSIBLE FINAL ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

**Discussion regarding landscaping contract with possible action to be taken**

Motion made by Supervisor Hughes, seconded by Trustee Hanlon, to rescind and repeal the January 30, 2014 approval of the landscaping contract with Kelly Brothers.

All ayes: Motion carried.

Motion made by Trustee Hanlon, seconded by Trustee Roche, to approve the landscaping contract with Red Oaks Landscaping, substantially in the forms presented, subject to final modifications and approval by the Township Supervisor and the Township Attorney.

All ayes: Motion carried.

**Motion to approve the hiring of a new bookkeeper in the Finance Department**

Motion made by Supervisor Hughes, seconded by Trustee Hanlon, to approve the hiring of Susan Kelly as a bookkeeper in the Finance Department, subject to the rate of pay that is provided in the 2014-2015 appropriations ordinance.

All ayes: Motion carried.

**Motion to approve the hiring of an administrative assistant in the Youth Commission**

Motion made by Trustee Hanlon, seconded by Trustee Roche, to approve the hiring of an administrative assistant in the Youth Commission based upon the recommendation of Trustee Roche, Chairman of Youth Commission/Youth Service Bureau Committee, to Supervisor Hughes and Supervisor's final approval of that hiring, subject to the rate of pay that is provided in the 2014-2015 appropriations ordinance.

All ayes: Motion carried.

**Motion to approve the hiring of an administrative assistant in the Youth Service Bureau**

Motion made by Trustee Hanlon, seconded by Trustee Roche, to approve the hiring of an administrative assistant in the Youth Service Bureau and based upon the recommendation of Trustee Roche, Chairman of Youth Commission/Youth Service Bureau Committee, to Supervisor Hughes and Supervisor's final approval of that hiring, subject to the rate of pay that is provided in the 2014-2015 appropriations ordinance.

All ayes: Motion carried.

**Motion to approve the hiring of the Summer Camp Counselors**

Motion made by Trustee Hanlon, seconded by Trustee Roche, to approve the hiring of the Summer Camp Counselors subject to the qualified poll list as of April 30, 2014 and based upon the recommendation of Trustee Roche to Supervisor Hughes and Supervisor's final approval of that hiring, subject to the budgeted rate in the 2014-2015 appropriations ordinance.

All ayes: Motion carried.

**Discussion regarding the hiring of an executive administrator with possible action to be taken**

Motion made by Trustee Hanlon, seconded by Trustee Roche, to authorize the Supervisor to interview the candidates and make the decision on the hiring of an executive administrator, subject to the rate of pay that is provided in the 2014-2015 appropriations ordinance and upon the Supervisor's notification to the board of that decision.

All ayes: Motion carried.

**Page 5**  
**Session #904-14**  
**April 24, 2014**

**Discussion regarding the hiring of bookkeeper/caseworker in General Assistance office**

No action taken.

**ADJOURN**

Supervisor Hughes adjourned the board meeting at 9:28 p.m.

Respectfully Submitted,

---

Clerk Katherine A. Elwood