



**Worth
Township**

Youth Commission

**Summer
Camp**

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11601 S. Pulaski Road
Alsip, Illinois 60803
708.371.2900 x 45
Website: www.worhtownship.com
Email: youthcommission@worhtownship.com

Dear Parent or Guardian,

The Worth Township Youth Commission would like to thank you for your interest in our Summer Camp Program. Summer Camp is a six-week program that includes arts and crafts, recreational sports and weekly swimming days and field trips for Day Camp and Tween Camp. This is an organized program with many fun and exciting activities planned for both indoors and outdoors throughout the six weeks.

Please read your packet of Summer Camp information carefully and thoroughly. The information contained will give you an overview of the program and camp policies. It is for your benefit and the benefit of your child, that you are aware of the rules, regulations and discipline policy. We encourage you to review this information with your child.

On Thursday, June 16, 2016 from 6:00 p.m. - 7:00 p.m., Worth Township Youth Commission will sponsor "Meet and Greet the Counselors Night." in the gym; entrance is off the parking lot on the East Side of the building. Please come and bring your child(ren) to meet their counselors. For children who will be experiencing their first summer camp, we encourage your attendance. This will allow younger children to become familiar with new faces and new surroundings.

Should you have any questions or concerns, please do not hesitate to give me a call at 708-371-2900 x 45. My staff and I look forward to meeting you and your child(ren) at the "Meet and Greet" on June 16, 2016. Know that we strive to make your child(ren)'s summer an enjoyable and memorable one. Thank you again for your interest in the Worth Township Youth Commission Summer Camp.

Sincerely,

Sue Sortino

Youth Commission Director

youthcommission@worthtownship.com

Worth Township Elected Officials

Supervisor - Kevin M. Hughes

Clerk - Katie Elwood

Assessor - John H. Dietrick

Highway Commissioner - Edward Moody

Trustee - Theresa Roche

Trustee - Michael Mahoney

Trustee - Patrick Hanlon

Trustee - Richard Lewandowski

Kiddie Kamp

Ages 3 - 5 (*must be toilet trained*)

Tuesday and Thursday

June 21, 2016 – July 28, 2016

10:00 a.m. - 2:00 p.m.

\$200 - Township Resident

\$250 - Non-Resident of Worth Township

Day Camp

Ages 6 - 10

Monday, Wednesday and Friday

June 20, 2016 – July 29, 2016

10:00 a.m. - 3:00 p.m.

\$230 - Township Resident

\$280 - Non-Resident of Worth Township

No Camp on Monday, July 4

***Bus Fees are now included in the registration fee**

Tween Camp

Ages 11 – 15

Tuesday and Thursday

June 21, 2016 – July 28, 2016

10:00 a.m. - 3:00 p.m.

\$230 – Township Resident

\$280 – Non-Resident of Worth Township

***Bus Fees are now included in the registration fee**

Registration – In Person or by Mail

Payment must be made in full at the time of Registration.

T-shirts provided at registration unless registering by mail, then shirts will be provided the first day of camp. Shirt sizes will not be guaranteed when registering by mail. Additional t-shirts may be available for an additional \$10.00 each.

Day and Tween Camp - Bus fees are now INCLUDED with registration fee. Form of payment: Cash or Check Only.

Registration: April 18, 2016 - May 27, 2016 - 8:30am - 4:30pm
or until filled. Spots are limited. (Closed - May 30, Memorial Day)

Late Registration: May 31, 2016 through June 10, 2016
An additional \$25 per family will be charged

Registration will not be accepted after June 10, 2016

No Refunds will be issued after the first day of camp for any reason. If you register your child(ren) and must withdraw from the program before camp begins, you will be issued a refund minus a \$25 processing fee (per child). Registration will not be considered complete unless all forms have been completed. The information requested is necessary for our records and your child's safety.

For those parents/guardians asking their child(ren) be placed in a group with his/her friends, this request must be made at the time of registration. We will *attempt* to accommodate all requests, but cannot guarantee placement. No rearranging of groups will be take place once camp has begun.

CAMP RULES:

Absence from Camp – Please call the Township office if your child(ren) will not be attending camp on a specific day. This will enable us to have an accurate count of children for an activity or field trip. Some of our scheduled events require a firm head count several days in advance. Please give us as much notice as possible.

In the event your child(ren) has contracted a contagious illness, please inform us accordingly. There are some instances when it is appropriate to send a letter home to the camp parents alerting them to a particular disease. This is done anonymously.

Summer Camp Discipline Policy – The Camp Staff will do their best to create a safe and enjoyable environment for all camp participants. In order to do so, the cooperation of every individual is expected. All campers are expected to abide by the following rules:

- Campers must listen to and follow any instructions that are given to them by a camp counselor, supervisor or director.
- Campers must behave respectfully to their counselors and supervisors, as well as fellow campers.
- Campers must demonstrate good sportsmanship at all times while participating in activities.
- Campers are to inform a counselor, supervisor, coordinator or the Youth Commission Director when being disturbed or taunted by another camper.
- Fighting, the use of offensive language, or any other demonstration of inappropriate behavior will not be tolerated under any circumstances.
- Any inappropriate physical contact* with another camper, counselor, coordinator, supervisor or director will result in immediate disciplinary action. Violence towards others will not be tolerated. There will be no exceptions to this rule.

*Inappropriate physical contact is defined as hitting, punching, biting, spitting, pushing and such.

Please discuss these rules with your child(ren). Failure to comply with the above stated regulations will result in immediate disciplinary action. The first offense will result in a verbal reprimand. The second offense will result in a 20-minute time out in the Director's office. The third offense will result in parental notification and possible removal from the program. Removal from camp has, and will be, enforced. *Refunds will not be issued for campers who have been removed from camp due to disciplinary problems.*

GENERAL CAMP INFORMATION:

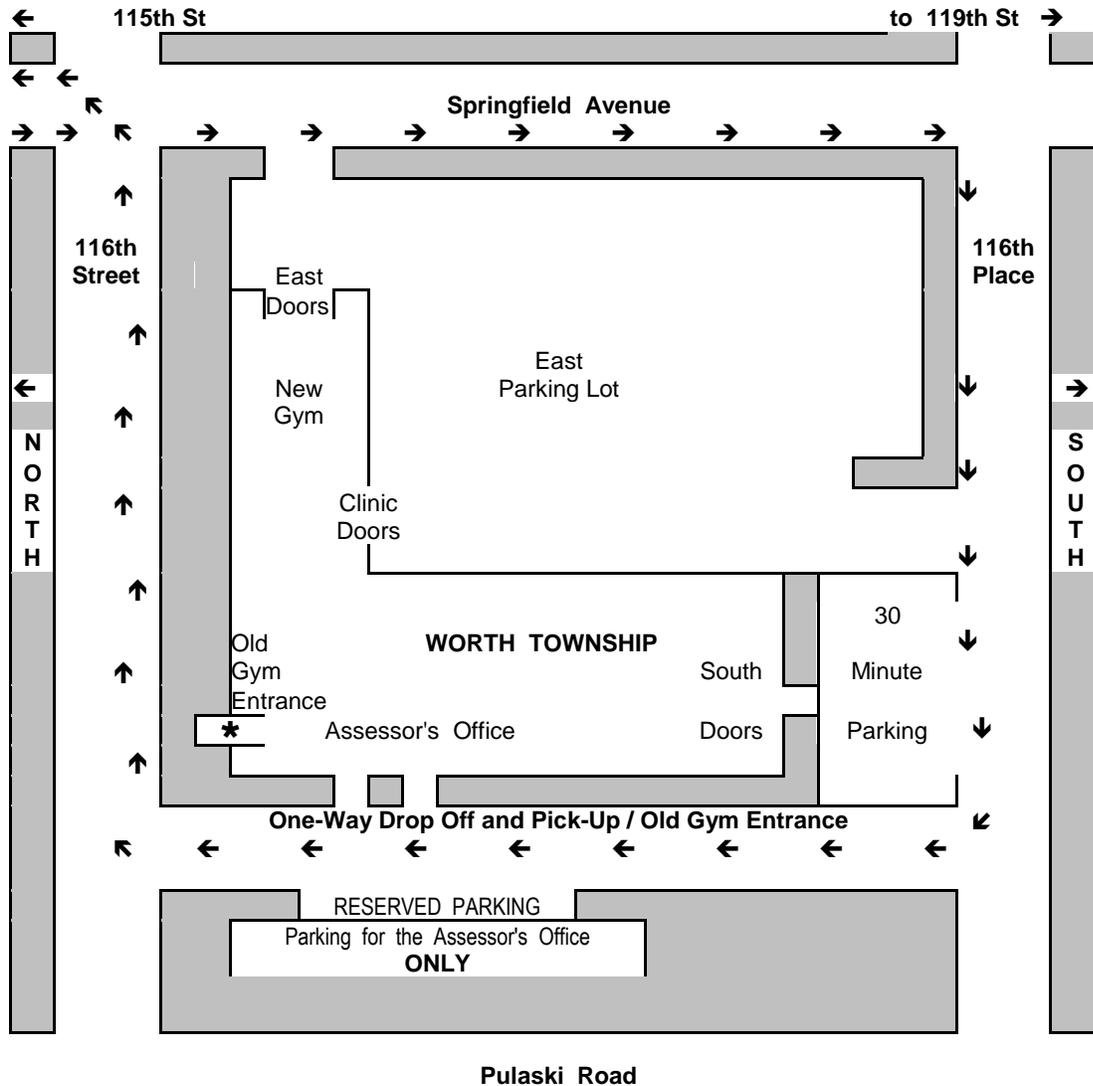
Below are several guidelines for summer camp. We ask that all parents read this information very thoroughly.

- Camp is held rain or shine.
- Campers should bring a lunch with a drink to camp each day. Lunches should be in a plastic bag with the camper's name and group number on both sides.
- We recommend campers have sandwiches without mayonnaise, lunchmeat or other perishable ingredients. We have no provisions for refrigerating lunches. This becomes a health hazard on hot days.
- Counselors and employees are prohibited from holding camper's belongings and/or money. Worth Township and/or its employees will not be held responsible for lost or stolen items.
- Campers are never allowed to leave camp during camp hours without a written note from a parent or guardian. This includes walking home after camp.
- Please label all things brought to camp with your child's name.

FOR THE SAFETY OF THE CHILDREN:

- **Drop-off Procedure:** You must enter from 116th Place and Springfield Avenue and go westbound on 116th Pl. **(ABSOLUTELY NO TRAFFIC WILL BE ALLOWED TO ENTER FROM PULASKI ROAD)**. Follow traffic to the front of the building, making a right turn, entering the driveway. Children will be dropped off at the end of the driveway (Northwest Corner / Small Gym Entrance). They will enter the gym and their counselor will meet them and take them to their respective group. As you leave the driveway, you will have to turn right onto 116th St. (going East). **(ABSOLUTELY NO TRAFFIC WILL BE ALLOWED TO TURN ONTO PULASKI)**
- **Pick-up Procedure:** Traffic will follow the same procedure for pick-up. However, children will be outside on the hill in their respective groups. As you pull up, you will be informed where to pick up your child.
- If you need to speak with your child's counselor or the Director, you must park your car in the parking lot and come into the building. When all the children have been dismissed, we will be happy to assist you.
- If someone other than a parent/guardian is picking up your child(ren) from camp, and their name is not listed on the pick up form - we require a letter handed to his/her counselor that morning. The letter must include:
 - ✓ Name of the person designated to pick up your child(ren)
 - ✓ The person's phone number
 - ✓ Your signature
 - ✓ That individual must be prepared to show proof of identification
 - ✓ In addition, be certain your child(ren) knows who is picking them up

DROP-OFF and PICK-UP MAP



- We are not responsible for your child(ren) before 10:00 a.m. or after camp. If your child(ren) is not picked up by the designated time, he/she will be brought to the Youth Commission Office. You must then come upstairs so we can release the child directly to you. If you are repeatedly late we have the option of dismissing the child from the program without a refund.
- Parents - Please allow our counselors to help your child(ren) in and out of the vehicle. The traffic line will move along more quickly if you stay in your car. Please do not park or get out of the car. We are happy to put your child(ren) in the car for you.

Camp T-Shirts

Must be worn on scheduled swim days and field trips. This is a safety issue. If your child(ren) does not wear the camp shirt as required, he/she will not be allowed to participate in the event scheduled for that day and will be sent home. Please remember to write your child's name on the tag of the shirt.

Field Trips

- Busses will leave promptly at the scheduled times listed on the program that was given to each parent prior to the start of camp.
- Parents are not allowed to drop off children at our field trip destination for any reason. If your child misses the bus for our scheduled field trip for whatever reason, they will have to miss the full day of camp. No exceptions.
- For your convenience, bus fees have been included in the registration fee.

Swimming - Day and Tween Camps Only

Swim Test

On the first scheduled swim day, children are tested for their ability to swim in deep water and go off the diving board. Please make sure you signed the permission form. The certified lifeguard staff administers this test at Alsip Pool. If you know that your child(ren) does not possess the ability and/or maturity to swim in the deep end of the pool, please indicate on the permission form and your child will be restricted to the shallow end of the pool. Parents can request their child be retested for readiness to swim in the deep end and go off the diving board. A child can retest as many times as he/she wishes throughout the summer, although one test per swim day.

Swim Bracelets - Bracelets will be proved on each swim day. If a swimmer deliberately tears off their bracelet, he/she will lose their swimming privileges for the remainder of the day.

Children whose parent/guardian has chosen to restrict them to the shallow end of the pool or children, who fail the swim test, must wear a **yellow** bracelet.

If your child can swim but appears not to be a strong swimmer he/she will be given an **orange** bracelet. This will limit the child to a larger swimming area but will not let him/her go to the deep end of the pool or be able to go off the diving boards.

If your child passes the swim test and appears to be a strong swimmer he/she will be given a **green** bracelet and will not be limited in the pool. Campers are not allowed to go inside the fenced baby pool area for any reason.

- **Swim Day Procedure** – On swim days we will walk from Worth Township to the Alsip Park District Aquatic Center located at 11930 S. Kostner in Alsip. (Phone: 708-396-1133) Your child(ren) is to be brought to Worth Township in the morning by 10:00 a.m. as usual. At approximately 11:00 a.m. the entire camp will walk to Barnes Park 117th & Kolin Avenue (behind Stony Creek School) for lunch. Children will have the opportunity to play at the park until all campers have finished with lunch. **At approximately Noon we will head to the pool.**
- **Day Campers** will be released at St. Terrance Church Parking lot (4300 W 119th Pl.) across the street from the pool between 2:45 p.m. and 3:00 p.m.

- **Attire on Swim Day** – Campers should wear their swimsuit to camp on swim days under their regular clothing. It is mandatory for campers to wear their camp shirt on swim days. If your child(ren) is not wearing his/her camp shirt on a swim day, we will contact you to bring his/her shirt to the Township or to pick up your child(ren) as they will not be allowed to participate.

Swimming Necessities – Please send a towel with your child(ren) which has his/her name on it, along with his/her lunch in a backpack. The backpack should also have your child's name on it. The counselors cannot carry every child's belongings; therefore we recommend the backpack for the child's convenience.

- **Protection from the Sun** – Please rub your child(ren) down with sunscreen in the morning if you feel it is necessary. Remember, even on cloudy days it is possible to receive a sunburn.
- **Pool Toys** – Water wings, flotation devices or toys will not be allowed in the pool.
- **Concession Stand** – You may send money with your child(ren) for the concession stand. However, counselors cannot and will not be responsible for their money.
- **Pool Regulations** – Campers are not allowed to play in the bathroom showers during the lifeguard breaks. Nor are they allowed in the bathroom area alone. If a camper needs to use the restroom, he/she can obtain permission and a staff member will accompany them.
- **Weather** – If weather turns bad, we have alternative plans in place at the Township if we cannot go to the pool. If we are at Barnes Park during our lunch period and a storm should arise, we may return to the Township for dismissal at the regularly scheduled time. If the situation warrants, campers may be shuttled back to the Township in a Township vehicle. If the weather has deteriorated and you are uncertain as to where you should pick up your child, please call the Township.